2020 EUROPEAN LEARNING & TEACHING FORUM

BALANCING TRADITION AND CHANGE

HOSTED BY UTRECHT UNIVERSITY, THE NETHERLANDS

13-14 FEBRUARY 2020

CALL FOR CONTRIBUTIONS

Deadline for submission: 1 October 2019

The context and objectives of this call

The European Learning & Teaching Forum is an EUA event that provides an opportunity for participants to meet and discuss developments in learning and teaching (L&T) at European universities. The Forum builds on EUA's work with its member universities on this topic. Alongside the bottom-up approach, the Forum makes use of EUA's extensive policy work in European higher education.

University education has changed significantly in recent decades, and continues to do so, as the expectations of students, stakeholders and society towards universities evolve. This process is further influenced by universities' diverse historical, disciplinary and regional backgrounds. The 2020 European Learning & Teaching Forum explores how institutions balance tried and trusted practices and innovative approaches to learning and teaching in a dynamic and increasingly digital and international environment.

Through a mix of plenary and parallel sessions, the Forum provides a platform for discussion on how universities enhance learning and teaching, while also presenting the work of the 2019 EUA Learning & Teaching Thematic Peer Groups. The Forum is an ideal event for vice-rectors for academic affairs, deans, and management involved in learning and teaching. It also welcomes students, policy-makers and other stakeholders in higher education.

Leadership and management in higher education institutions, students, policy makers and other interested stakeholders are invited to submit proposals for presenting – either in the form of a presentation or a workshop – current practice or research. The proposed topics are expected to relate to the Forum theme. Proposals related to the topics of the 2019 L&T Thematic Peer Groups are also welcome: internationalisation in learning and teaching, evidence-based approaches to teaching, student assessment and curriculum design.

The proposals are expected to stimulate interaction and discussion with the participants, thus enhancing peer-learning. Authors should bear in mind the diversity of the audience and therefore aim to focus on the transferability of results or practices to different contexts in order to increase the relevance for the audience.

Types of contributions

Both papers and workshops can be based on research (i.e. analysing concepts or data related to L&T with discussion of the implications for policy or practice) or present an institutional case study or policy approaches at national or European level, analysing the success factors, challenges encountered, possible failures, and transferability to other contexts.

Breakout sessions are usually attended by 30-50 participants. Participants are free to select a session they would like to attend based on the abstracts, which will be published on the Forum website and in the programme booklet. For this purpose, all proposal authors are encouraged to pay special attention to their abstracts, which must be concise, correspond to the content of their contribution and appeal to the participants. EUA reserves the right to amend abstracts in order to ensure that they accurately reflect the content of the proposed session and/or are linguistically correct. Giving explicit titles of a reasonable length to contributions may also help to capture the attention of the audience.

1) Paper presentations

All papers are expected to share and discuss experiences in a self-reflective and critical way or to test ideas for new L&T initiatives and receive feedback from participants.

Paper sessions will take place during time slots of 40 minutes each. If presenters would like to provide a PowerPoint presentation, this part of the session should not exceed 20 minutes. The session should allow for enough interaction and discussion with the audience to ensure an engaging format. However, it should also be noted that for highly interactive presentations, the format of a workshop might be more suitable. Authors of proposals selected for presentation will be asked to submit an abstract outlining how they would like the session to proceed, and may subsequently receive feedback and further suggestions on this abstract.

A paper proposal should:
- Identify the author(s), and, in the case of co-authored papers, indicate who will be responsible for presenting the paper at the Forum
- Include the authors' short biographies (up to 150 words)
- Be a fully written paper of maximum 3000 words (excluding references[1])
- Be accompanied by an abstract of maximum 150 words and up to five key words
- Be written in English.

The papers will be assessed by members of the EUA L&T Steering Committee on the basis of the following criteria:
- The paper matches the Forum's theme
- The paper has a clear focus that will be of interest to the participants
- The argument, development and structure are logical, coherent and understandable and the language is correct
- The paper has the potential to sustain a lively discussion. Papers presenting case examples are critical and self-reflective and identify clearly the successes and obstacles in implementation

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[1] Please apply the Harvard style system (UK spelling) for text and bibliography.

- The paper looks at transferability beyond the original context
- No proposal for commercial purposes will be accepted.

The submission form for paper proposals is available here.

2) Workshops

Proposals for workshops should focus on providing participants (up to 30) with a structured exercise to enhance their understanding of a specific topic or provide hands-on practical advice on how to implement or use specific tools. This type of session will be led by the proposal author(s) in a parallel session lasting 90 minutes. Workshops should not be dedicated to one or several paper-like presentations: the focus should be on participant activity rather than a presentation by the session facilitator(s).

The proposal should:
- Identify the facilitator(s)
- Include the authors' short biographies (up to 150 words)
- Identify the target audience for the session
- Explain the main objectives of the workshop and what it offers to participants in terms of learning outcomes
- Explain the activity to be carried out during the session
- Specify any practical requirements (materials, audio-visual, room layout, etc.)
- Be no more than 700 words long
- Be accompanied by an abstract of maximum 150 words and up to five key words
- Be written in English.

Any supplementary session materials (e.g. questionnaires) may be annexed.

Proposals will be assessed by members of the EUA L&T Steering Committee on the basis of the following criteria:
- The topic and objectives of the session are clear and relevant to the Forum theme and audience
- The topic looks at transferability beyond the original context
- The level and type of participant activity aims to sustain a lively engagement with the audience in a hands-on activity
- The activity description is coherent, understandable and comprehensive enough to provide a clear picture of the session
- No proposal for commercial purposes will be accepted.

We strongly encourage selected facilitators to prepare and handle the timing of their activities carefully. They should also be prepared to adapt their activity to the final number of participants in the audience.

After the Forum, workshop facilitators will have the opportunity to submit their workshop in the form of a paper for publication on the EUA website. This is an optional offer and in no way mandatory.

The submission form for workshop proposals is available here.

Submission

All proposals should be submitted using the relevant form in Word format to LTForum@eua.eu. Please do not send a hard copy or a PDF file. All proposals will be reviewed separately by two members of the EUA L&T Steering Committee.

Authors will be informed in November if their proposal has been accepted. Selected proposals may receive comments on how they should be amended before the Forum. Please note that due to limited resources no comments can be provided to unsuccessful proposals.

Unless the author indicates otherwise, all selected papers and presentations will be posted on the EUA website after the event and the site will be assigned an ISSN number.

All correspondence with authors will be by e-mail.

> IMPORTANT: If you have submitted a proposal, please do not register for the Forum online until the results of the selection process have been announced. Selected contributions will benefit from a reduced fee, which will be applied through a special registration process. Please note that a special registration fee will be awarded only to one author per contribution, and only to representatives of EUA member institutions.

Deadline

The deadline to submit proposals is **1 October 2019**. Submissions received after this date will not be considered.

Calendar

June 2019	Launch of the call for papers.
1 October 2019	Full proposals must be submitted in Word format using the form attached to this call to LTForum@eua.eu.
November 2019	Notification of acceptance or rejection will be sent by e-mail to all authors. Abstracts of accepted proposals will be published on the Forum website.
1 December 2019	Authors of accepted proposals for paper presentations will submit a session outline explaining how they would wish the session to proceed.
January 2020	Information regarding the day and time of sessions at the Forum is provided.
12 February 2020	An introductory session and reception for the Forum's key players will be organised in the evening.
13-14 February 2020	2020 European L&T Forum takes place at Utrecht University.

EUA L&T Steering Committee members

- Michael Murphy, Former President, University College Cork, Ireland (chair)
- Paolo Cherubini, Deputy Rector and Pro-Rector for Education, University of Milan Bicocca, Italy

- Jolanta Choinska-Mika, Vice-Rector for Student Affairs and Quality of Education, Warsaw University, Poland
- Ian Dunn, Deputy Vice-Chancellor (Student Experience), Coventry University, UK
- Kornelia Freitag, Vice-Rector for Academic and International Affairs, Ruhr University Bochum, Germany
- Gohar Hovhannisyan, European Students Union
- Riitta Pyykkö, Vice-Rector, University of Turku, Finland
- Oliver Vettori, Dean, Accreditations & Quality Management and Director, Program Management & Teaching and Learning Affairs, Vienna University of Economics and Business, Austria

To stay up to date on EUA's L&T activities, look out for #EUALearnTeach on Twitter and/or join the LinkedIn group 'Learning & Teaching in European Higher Education'.